

The **Parks and Recreation Board** met Monday, April 17, 2006 at 4:30pm in the Board of Works Room at City Hall.

Present at said meeting were Paula Woods, Mike Dana, Leon Trachtman, Nancy Offutt, Garnet Peck and Attorney John Sorensen. Joe Payne, Pennie Ainsworth, Brian Tunis, Lee Booth, Chris Foley, Brenda Lorenz, and Cheryl Kolb represented the Department. Council members Gil Satterly and Ann Hunt were present. Absent was Council Member Gerry Keen.

Paula convened the Board at 4:32 pm.

The first item on the agenda was the approval of the minutes of the March 20, meeting. Leon motioned to approve the minutes as presented. Mike seconded the motion, and the motion carried.

**Superintendent** – Joe reported on the following:

- Noted the Council Report was included in the mailing.
- Provided information presented to the Redevelopment Commission meeting today at noon on Celery Bog Nature Area Lilly Nature Center and the appropriation request.

**Assistant Superintendent** – Pennie reported on the following:

- Tom James and I performed a safety audit on the new equipment at Tapawingo Park. In this audit, we check to make sure the equipment meets all the new safety standards, and that it has been installed correctly. I also developed new safety inspection forms for Tom to use when he performs his playground inspections.
- We have 28 teams in our Coed league. We have 6 teams in our Men's League with the possibility of an additional two more. Schedule conflict meetings will be next week for both leagues. Play will begin the week of May 8.
- I have entered the summer program information on our web page. It will be activated one the summer brochure has been mailed and the West Lafayette residents receive them.

**Parks** – Lee reported on the following:

- Noted inspections are available.
- Preparing pool for the summer.
- Installing drainage and fibar at Lommel Park playground.
- Finished opening parks for the season.
- Grounds maintenance is in full swing.

**Recreation** – Chris reported on the following:

- 4,283 summer brochures were taken to the post office today. Mail-in registrations for the West Lafayette City residents will begin immediately. Non-residents will begin registration, Tuesday & Wednesday, April 25 & 26. Open registration begins April 27.
- We are still accepting applications for summer employment.

**Morton Center** – Brenda reported on the following:

- There have been 1,594 registrations so far compared to 1,860 registrations last year at this time, which is a 14% decrease.
- WALLA has completed their sessions. Everyone seemed pleased with the sessions.
- Morton's Spring Dance Recital will be held April 29 this year at the Elliott Hall of Music at 4:00p. Tickets to the recital at Elliott Hall are available. If anyone would like a complimentary ticket, please see Brenda.

- I received a call from Marcy Towns from Purdue about the possibility of putting together some classes specifically for family members that may be coming to the Biennial Conference on Chemical Education at Purdue, July 31-Aug 2. She presented an idea of the classes she was hoping we could offer. I spoke with the instructors and came up with a list of offerings she could include with her conference registration information. We are hopeful this could open the way to more such opportunities.
- We have heard from the Greater Lafayette Community Foundation that Morton Community Center's grant request for \$3,315.00 for ceiling tile replacement in the WALLA office, room 211, and the Morton office was approved. A ceremony to award those grants will be May 16.
- One of Morton's instructors, Annie Welborne, was asked to prepare a decorated egg for display at the White House this year. There was a nice article regarding it in the Journal and Courier. She has been unable to teach for us the past few semesters, but we are hoping she will offer another class in the fall. She has agreed to give demonstrations again at Global Fest this year.

**Beautification & Stewardship** – Brian reported on the following:

- We have added two new Adopt-A-Spot sponsors. Both spots are along Nighthawk Dr. We also have another potential interest.
- Volunteer Workdays Update – We have had two Remove Invasive Plants Squad workdays in Happy Hollow Park. The next RIP Squad Workday is April 20, 2:00p-4:00p, at Celery Bog Nature Area.
- Saturday, April 15 – Ten members from Lambda Phi Epsilon had a workday at Michaud-Sinniger Woods to help remove brush.
- Sunday, April 23 – Earth Day Great Annual Garlic Mustard Pull with Indiana Native Plant & Wildflower Society at Michaud-Sinniger Woods from 1:00p-3:00p.
- Additional RIP Squad Workdays:
  - Thursday, April 27 – 2:00p-4:00p, Happy Hollow Park
  - Thursday, May 4 – 2:00p-4:00p, Celery Bog Nature Area, Lilly Nature Center
- Arbor Day Ceremony with Cub Scouts from Cumberland Elementary, Friday, May 5, 3:00p.
- Eagle Scout Project scheduled for this summer.

**Guest – Sam Postlethwait**

Mr. Postlethwait began by thanking the Park Board for everything that they have done so far regarding the Lilly Nature Center, trails, etc., and the enjoyment it provides for so many. Mr. Postlethwait presented a box of cards containing his photos at Celery Bog Nature Area. He presented a request to use the name Lilly Nature Center on the cards and requested to provide these cards for a requested donation cost of \$10.00 to visitors of the Nature Center. There is some possible thought of also providing these cards to some local vendors to make available to their customers as well. It is the intention that the additional money received beyond the cost of the printing of the cards be used to help offset the operation costs of the Lilly Nature Center. Pending approval from the Park Board Attorney, Mike motioned to approve the request of using Lilly Nature Center on the cards. The availability of the cards for donation would be limited to Lilly Nature Center at this time. Leon seconded the motion, and the motion carried. Leon continued by offering thanks to Sam for his proposal of the idea and for the beautiful pictures he has provided for the project.

**Old Business**

N/A

## **New Business**

### **Request for Cumberland Park**

Joe presented a request from Cathy Cinatl for her Cub Scout Pack 3311 to launch model rockets from Cumberland Park on June 25 between the hours of 6:30p-8:30p. They would like to use the large grass area near the North shelter and soccer field. Providing permission is granted, the pack will adhere to the safety rules of launching model rockets, as well as all Cub Scout outdoor safety regulations. The Board discussed a contract for exclusive use would probably fit this request, noting that we would also require a certificate of insurance for liability. It is not necessary to mandate the shelter be rented, but the idea of renting the shelter would help discourage others in the area at the time of launching. Mike motioned to approve the request, pending the Attorney and the insurance company's approvals. Garnet seconded the motion, and the motion carried.

### **Request for use of Riverside Skating Center, Rink Area Only**

Joe presented a request from Susan Tyson, on behalf of the Business Masters Exchange Club, to use the Riverside Skating Center to help contain children on Saturday, April 22, at 4:30pm, prior to beginning their walk across the Myers Bridge, carrying a sign that reads, "We need your voice. Please help prevent child abuse." There will be 400 children carrying a time-out teddy bear to commemorate every child in foster care. Their mission is to provide community assistance in the areas of child abuse prevention, Americanism, and other community needs. Provided the Board agrees, we would have a staff member present to oversee, since we do not normally open those gates. The group is not asking for use of the building, but simply the rink itself. We want to ensure the group properly maneuvers around the plaza and to the bridge, particularly since we have the plaza under construction. We are expecting a Certificate of Insurance, but have not received it yet. Mike motioned to approve the request as presented. Leon seconded the motion, and the motion carried. Garnet added a revision to the approval, noting that there needs to be adequate adult supervision for the number of children participating.

### **West Lafayette School Board**

Nancy reported that two principals have been hired. Sally Downham Miller has been hired for Happy Hollow Middle School principal and Larry Allen for the Jr./Sr. High School principal. The High School will be offering a summer school Physical Ed class that their students in the past have had to take at Harrison High School or Jefferson High School, requiring tuition of \$375.00. Another class being offered during the summer is Science Projects, due to begin next summer.

### **Wabash River**

Mike reported the Wabash River Enhancement Corporation is moving towards a planning process with Stan Lambert at the helm in the near future as a precedent to the Corp of Engineers doing some study work this fall. They may revisit some items that the Vision 20/20 has done.

Paula noted the application for the Scenic Byway is supposed to be completed and submitted by the end of this month. Paula reported Riverfest will take place July 8. A group of individuals representing six counties have been meeting and talking about coordinating trails so that counties connect to one another. Paula also noted the Parkway Commission is doing an exhibition of two artists' paintings along the Wabash. It will be in the West Lafayette Library around November or December next year.

## **Other**

### **Cash/Change Fund**

Chris presented the following:

Requested to establish a Cash/Change Fund for \$150.00 for the Morton Dance Concert from the Non Reverting Operating Fund to revert back no later than August 31, 2006.

Requested to establish a Cash/Change Fund for \$100.00 for the Municipal Pool from the Non Reverting Operating Fund to revert back no later than October 31, 2006.

Requested to establish a Petty Cash Fund for \$150.00 for the Playground Program from the Non Reverting Operating Fund to revert back no later than October 31, 2006. Leon motioned to approve the requests as presented. Mike seconded the motion, and the motion carried.

### **Purchase Orders**

N/A

### **Pay Claims**

Leon motioned for claims to be paid. Garnet seconded the motion, and the motion carried.

### **Adjourn**

The meeting adjourned at 5:36pm.

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Presiding Officer

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Secretary